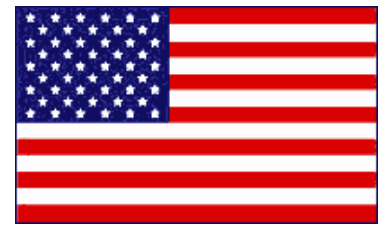




PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR Bend, OR
Longview, WA Camp Rilea (Warrenton, OR)*



NOTICE OF VACANCY

1. <u>Announcement Number</u> MP-10-0050-TC	2. <u>Title, Series, Grade, Salary</u> General Engineer (PD#01323A) GS-0801-11/12 \$60,520 – \$94,300 per annum	3. <u>Tour of Duty</u> 7:30am-4pm M-F	4. <u>Duty Station</u> Facilities Management, Portland Division
5. <u>Type & Number of Vacancies</u> Permanent 1 Full-time position	6. <u>Contact</u> Human Resources Assistant 503-273-5236	7. <u>Opening Date</u> 1/4/2010	8. <u>Closing Date</u> 1/25/2010

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Career or career conditional employees and permanent Title 38 employees of other VA facilities.
- Applicants with competitive status outside the VA i.e., those with transfer or reinstatement eligibility.
- Veterans who are preference eligibles or who have been separated from the armed forces under honorable conditions after 3 or more years of continuous active service.
- Employees covered under the provision of the inter-agency Career Transition Plan (ICTAP) and Career Transition Assistance Plan (CTAP) (displaced VA Employees) eligibles will be given priority consideration for vacancies within the **local commuting area** for which they are well qualified. Applicants requesting this consideration must attach appropriate proof of the ICTAP eligibility with their application.

MAJOR DUTIES:

The incumbent serves as a specialist in mechanical & electrical systems, construction, material handling and appurtenances as leader of a member of a team of engineers and technicians, responsible for the conceptual and detailed design, application, selection, installation, failure analysis, upgrading, repair, rehabilitation, operation and maintenance support, commissioning and testing a wide variety of equipment as utilized in a large medical center. Work is in two divisions. Projects are often of a nonclassified nature, requiring innovative application of engineering principles and departure from previous approaches to similar projects. Prepares, directs and reviews studies and analysis of design alternatives and determines design features to be proposed in various planning level studies and in general and detailed design memoranda. Uses and directs the use of manual and computer aided design techniques to size and select equipment components to determine costs, to develop and analyze alternate solutions to operation and maintenance problems and to perform technical computations. Work includes managing multiple construction projects, the design of HVAC, medical gas piping, electrical distribution data systems, pumping machinery and providing technical expertise on equipment in the preparation of design memos, plans and specifications. Coordinates with managers and multi-disciplined designers to ensure efficient, effective and economical designs. Prepares or directs the formulation of preliminary and final designs, contract plans and specifications and cost estimates for equipment and construction projects. Prepares or directs the formulation of preliminary and final scope of work statements for A/E contracts. Reviews design and computations performed by A/E firms. Reviews contractor bid documents for technical adequacy and made recommendations to administering agency. Reviews contractor submitted shop drawings and A/E studies and designs for technical adequacy and recommends approval or corrective actions. Drafts appropriate replies to contractors, manufacturers and A/E's. Prepares requests for change orders and performs additional design during manufacturing, installation and construction phases of jobs. Serves a product team leader on numerous jobs, assisting the contracting officer in preparing schedules, budget estimates, coordinating the technical aspects of the job, assuring that all work is completed and preparing technical correspondence and management reports. Develops, conducts, evaluates and reports on field tests required by contract provisions and required to gather data on the operation of equipment and systems. Assists in the start-up and commissioning of new or rehabilitated equipment. Performs construction administration to multiple construction projects.

THIS POSITION IS IN THE BARGAINING UNIT

(Continued on next page)

QUALIFICATION REQUIREMENTS:

Eligibility: U.S. Office of Personnel Management Qualification Standards Handbook for 0801 series apply and may be reviewed in the Human Resources Management Service office. Regulatory requirements such as "time-in-grade" and "time after competitive appointment" are applicable.

Specialized Experience: One (1) year of specialized experience equivalent to the next lower level in federal service (i.e., GS-5 for GS-7 and GS-7 for GS-9, etc.). Experience must have equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position and that is typically in or related to the work of the position. One (1) years of direct experience related to construction, management or similar.

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:

1. Knowledge of the design/bid/build process and criteria used for selection of equipment and systems used in building construction.
2. Skill in the preparation of selection studies, design documentation, cost estimates/specifications and technical correspondence; review of shop drawings and performance of shop, field and performance tests associated with procurement of equipment
3. Skill in effective communication, both written and speaking, and ability to work effectively as a member of a multi-disciplinary project team
4. Knowledge of sound material management practices.
5. Ability to organize and complete multiple concurrent engineering construction management assignments utilizing available resources within budget and on time.

CONDITIONS OF EMPLOYMENT:

- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.
- A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- This is a developmental position. If selected below the target level, employee may be promoted without further competition upon satisfactory completion of qualification and eligibility requirements.
- Employee selected must serve a one (1) year probationary period for managers/supervisors as contained in 5 USC 315, unless she/he has already served the required supervisory period.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

All application packets must be received in Human Resources by Close of Business (COB) on 1/25/2010 (except as noted below). Application forms may be obtained in Human Resources Office or on our external website, www.va.gov/portland/hr.

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: **MP-10-0050-TC**
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

Portland VAMC employees must submit:

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#) (due 2/1/2010)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended. (due 2/1/2010)

Other VA Employees must submit:

1. [OF 612, Optional Application for Federal Employment](#), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended.
4. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later). **(REQUIRED)**.
5. Latest SF-50, Notification of Personnel Action
6. Latest performance appraisal

Non VA Applicants must submit:

1. [OF 612, Optional Application for Federal Employment](#), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612)
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later). **(REQUIRED)**.
3. Veterans Preference:
 - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
 - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
 - c. VA letter of service-connected disability rating dated 1991 or later.
4. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
5. Narrative statement relating to all of the KSAs. Candidates **must** submit a narrative statement on a separate page(s) with specific responses to all of the knowledge, skills, and abilities (KSAs) in this announcement. Failure to submit your narrative response to all of the KSAs will result in the applicant not being referred for the position.
6. A copy of your college transcripts (Optional unless education is required).
7. ITCAP Applicants: Submit proof by including a copy of the agency notice, most recent Performance Rating and most recent SF-50 indicating current position, grade, level, and duty station.

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.